

**2020 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular - Electronic Meeting Minutes**

A regular-electronic meeting of the Charter Township of Union Board of Trustees was held on November 24, 2020 at 7:00 p.m. as a virtual meeting through the Zoom meeting platform.

**Meeting was called to order at 7:00 p.m.**

**Roll Call**

Present:

Supervisor Mielke (location: Union Township, Isabella County, Mt. Pleasant, MI)  
Treasurer Rice (location: Union Township, Isabella County, Mt. Pleasant, MI)  
Clerk Cody (location: Union Township, Isabella County, Mt. Pleasant, MI)  
Trustee Bills (location Union Township, Isabella County, Mt. Pleasant, MI)  
Trustee Brown (location Union Township, Isabella County, Mt. Pleasant, MI)  
Trustee Hauck (location Union Township, Isabella County, Mt. Pleasant, MI)  
Trustee Thering (location) Union Township, Isabella County, Mt. Pleasant, MI)

**Approval of Agenda**

**Hauck moved Bills supported to approve the Agenda as presented. Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

**Presentations**

**Public Hearings**

- A. McGuirk Special Assessment Public Hearing
  - Open: 7:06 p.m.
  - Phil Squattrito – In favor of project, questioned 10%, timing of project, and due date of lump sum payment
  - Pat Mayfield – Headed up the petition commented on lengthy process, concerns of fees regarding letter, basic timeframe of project
  - Closed 7:14 p.m.
  
- B. FY 2021 Budget Public Hearing
  - Open: 7:19 p.m.
  - No comments were offered.
  - Closed: 7:19 p.m.

**Public Comment**

Open: 7:20 p.m.  
Jessica Lapp – introduced herself to the Board stating her interest to be appointed to the Planning Commission  
Closed 7:20 p.m.

**Reports/Board Comments**

- **Current List of Boards and Commissions – Appointments as needed**

1. **Board of Trustees Planning Commission Representative**

Mielke moved Brown supported to nominate Clerk Cody as Board of Trustee Representative to the Planning Commission with term expiring 11/20/2024. **Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

2. **Board of Trustees EDA Representative**

Rice moved Bills supported to nominate Supervisor Mielke as Board of Trustee Representative to the EDA with term expiring 11/20/2024. **Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

3. **Re-appoint alternate Randy Golden to the Board of Review with term ending 12/31/2022**

Thering moved Cody supported to re-appoint alternate Randy Golden to the Board of Review with term expiring 12/31/2022. **Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

4. **Appointment to Planning Commission**

Mielke nominated Bills supported to appoint Jessica Lapp to the Planning Commission with term expiring 2/15/2023. **Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

- **Planning Commission and ZBA updates by Community and Economic Development Director**

- **Board Member Reports**

Hauck – Road Commission updates

Rice – Taxes will be delivered to the post office 11/30/20

### **Consent Agenda**

- Communications
- Minutes – November 10, 2020 – Regular Meeting
- Minutes – November 10, 2020 – Special Meeting
- Accounts Payable
- Payroll
- Meeting Pay
- Fire Reports

Rice moved Hauck supported to approve the consent agenda as presented. **Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

### **BOARD AGENDA**

- A. **Discussion/Action: (Smith) Deny the request to waive the quarterly water bill penalty for P & O Properties irrigation system located at 2853 Health Parkway account number 04282**

Bills moved Hauck supported to deny the request to waive the quarterly water bill penalty for P&Q Properties irrigation system located at 2853 Health Parkway account number 04282.  
**Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0.**  
**Motion carried.**

**B. Discussion/Action: (Stuhldreher) To introduce and conduct a First Reading for the proposed new Tax Exemption Ordinance**

Hauck moved Rice supported introduce and conduct a first reading for the proposed new Tax Exemption Ordinance. **Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

**C. Discussion/Action: (Stuhldreher) Board approval of the FY 2020 Budget Amendment No. 2 for the General fund, Fire Fund, Tribal 2% Fund, East DDA Fund, West DDA Fund, Sewer Fund and Water Fund**

Cody moved Rice supported to approve the FY 2020 Budget Amendment No. 2 for the General fund, Fire Fund, Tribal 2% Fund, East DDA Fund, West DDA Fund, Sewer Fund and Water Fund. **Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

**EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE**

Open 8:41p.m.

Larry Seffert, 1021 Greenbanks – commented on P&Q late fees

Ben Gunning, 2270 2280 E. Broomfield – welcomed new Trustees, sent letter regarding late fees, commented on Clerk wages.

Closed 8:46 p.m.

**MANAGER COMMENTS**

- Looking forward to working all seven members of this board. Call or email anytime with questions.
- Policy Governance training scheduled for 12/2/2020 and 12/9/2020.
- Mailings and Press Release regarding the Township Cross Connection inspection program will be going out to residents soon – COVID protocols will be enforced
- Asked board preferences of receiving board packets (paper vs. electronic)

**FINAL BOARD MEMBER COMMENTS**

Mielke – In favor of having Township Manager poll Board for interest in having a special budget discussion meeting, commented that he would be interested in talking about road mileages in the future, commented that he is actively looking to recruit two township residents to the Rec Authority.

Cody – New normal for elections as more people have requested to be on the permanent list.

Rice – Commented past Election's and Clerk's time invested

Bills – Comments related to Public Service utility billing (fees & usage)

Brown – Looking forward to serving on this board

Hauck – Asked about fire hydrants on Pickard being covered, brought up considering Road millage in the future, fill a Mayflower at Ric's Food Center coming up in the community

(11/27/20), Commented on having tour of facilities scheduled for new board  
Thering – Commented on Board of Review vacant seat, stated that he'd be happy to talk with anyone interested that may have questions

**ADJOURNMENT**

**Rice moved Bills supported to adjourn the meeting at 9:12 p.m. Vote: Ayes: 7 Nays: 0.  
Motion carried.**

**APPROVED BY:**

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**Lisa Cody, Clerk**

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**Bryan Mielke, Supervisor**

*(Recorded by Jennifer Loveberry)*